

# The Hoplite Association Constitution

The Hoplite Association consists of an executive body that will henceforth be known as the "Executive", and a general membership.

### THE EXECUTIVE

1a. The Executive is the ruling body of the Association and consists of five fully paid up members of the Association.

### Responsibilities

- > Events Organiser Responsible for booking shows/events and also responsible for all aspects of an event whilst on site.
- ➤ Internal Secretary -Responsible for communication with regards to internal business of the Association.
- > Treasurer Responsible for all financial aspects of the Association including all outgoing monies.
- > Membership Secretary Responsible for administration of membership.
- ➤ Adjutant -To assist any member of the Executive in the execution of their duties.
- 1b. Executive positions (Four members) are lifetime posts unless:
  - ➤ The Executive member wishes to resign.
  - ➤ The member is found to be unsatisfactory for the post, whereupon that member may be voted off the Executive by a majority of their peers, that is to say the remainder of the Executive.

- 1c. If a vacancy to the Executive arises then the post will be advertised throughout the membership of the Association. Candidates for the must comply with the following:
  - ➤ Candidates must be a fully paid up member of the Association.
  - ➤ Candidates will notify the Executive through their membership representative, of their intention to stand for the position.
  - ➤ Candidates to then be interviewed by the Executive to assess their suitability for the demands of the position.

### The offer of the post will be subject to a unanimous decision of the Executive.

- 1d. The fifth position on the Executive will be the Membership Representative. This position will be filled each year by a ballet of the active members of the Association at the AGM. There will be no limitation on the number of times a member of the Association may stand/hold the position of Membership Representative.
- 1e. All decisions made by the Executive (except voting for a new member within the Executive) will be passed by a majority decision.

### **MEMBERSHIP**

- The membership of the Association consists of members who participate fully in the Associations events. Such participation warrants inclusion in the Associations third party public liability insurance cover and thus their subscriptions must reflect this cost. All members are required to serve a 12-month probationary period prior to becoming a full member.
- 2b The Executive reserves the right to refuse an application for membership or terminate membership subject to the agreed terms and conditions of the Association.
- 2c The term "member" means any person who has paid their annual subscription to the Association for the current year. Only those whose subscriptions are fully paid are entitled to the privileges of membership. A member's whose subscriptions are not fully paid are not entitled to these privileges but is subject to the obligations thereof.
- 2d The Association undertakes to indemnify its members against reasonable claims for any Third Party, subject to the terms and conditions of the current Association insurance policy.

- The member agrees for himself/herself or themselves and where applicable for and on behalf on any children who are incorporated in his/her membership and who purport to apply for membership under the application, to be bound by the terms and conditions of the Association, now made or at any time hereafter to be made. The member agrees to indemnify the Association against any loss or damage to property sustained as a result of any member or his/her family not being bound by these terms and conditions for any reason. The member agrees that to acting not only on its own behalf but on the behalf of its present and future members, officers, organizers, servants and agents for the purpose of conferring upon them the benefits of the conditions and in particular of the exemption of the liability for loss or damage.
- Adults are at all times solely responsible for the security, safety and welfare of any child/children included in their membership. The member(s) undertake not to permit any child/children under the age of 16 to enter or remain on the field during any melee, missile display or the like, but to retire them to a designated safe area provided for this purpose.
- 2g Members are required to acquaint themselves with all safety, and other applicable regulations that are mandatory upon them.
- 2h Any member entrusted with an office within the Association shall keep true and proper written accounts of that trust. Any member has the right to view such accounts after giving on month's notice to the Executive.
- 2i The member agrees not to organise events and not to grant interviews to the press nor any broadcasting authority, nor advertising organisation <u>without the</u> express permission first obtained through the Executive.

## ANNUAL GENERAL MEETING

3a Once a year the Association will hold an AGM. The nature and purpose of its details to be published at least one-month prior to the meeting. All members are entitled to participate.

# EXTRODINARY GENERAL MEETING

- If the situation arises whereupon an EGM is required, it must be called by at least 4 full members of the Association and the remainder of the association must be notified in writing at least one month before the required date.
- A minimum of two member of the executive must be present at the EGM and the time and place of the EGM must be agreed upon by all parties concerned. The terms and conditions of holding the EGM are as of the AGM.

## **EVENTS ORGANISATION**

5a The subject matter within of the Association events is dependent upon several factors:

- > The time frame within which the Association wishes to portray.
- ➤ The topographical details of the actual site involved in the event, e.g. safety and parking facilities.
- ➤ The roles and portrayal as agreed that correspond to Ancient Greece in the above mentioned timeframes.

5b The content of Association events may include any or all of the following:

- > Lectures or Seminars
- ➤ Living History style displays
- ➤ School Visits

# COMPLAINTS PROCEDURE

Any complaints will be addressed to a member of the Executive. If the attention or intervention of the Executive member fails to resolve the situation than any member may state their case to the full Executive Meeting. Any decisions made by this meeting are binding.

6b All membership is subject to the applicant agreeing to abide by the:

- > Terms and Conditions
- > Rules and Regulations
- ➤ The Constitution

I/We, the undersigned, agree to all the articles above,

Individual Member	
Signed	Dated
Spouse/Partner	
Signed	Dated